

North Carolina Association of Coordinators of Veterans Affairs

Annual Meeting Minutes

Harrah's Casino Resort, Cherokee, North Carolina

March 29, 2017

I. Call to order

Dori Barron, President, called to order the regular meeting of the North Carolina Association of Coordinators of Veterans Affairs, with a majority of members in attendance, at 10:00am on March 29, 2017 at Harrah's Casino Resort, Cherokee NC.

II. Reports

- a) Secretary's Report – minutes from our last conference on Tuesday, October 13, 2015 will be posted on our NCACVA website
- b) Treasurer's Report – Robin Durham confirmed we had 155 attendees at the conference and a total of 237 members for 2016-2017 in NCACVA.
- c) Historian's Report – Flora Taylor informed the membership that Dr. Joe Westcott had agreed to store our historical documents in a storage room located in his office suite. Flora asked that anyone storing important and relevant documents to send them to the NCSAA Office in Raleigh.
- d) Mentoring Update – Jennifer Coffey asked that anyone interested in becoming a mentor or anyone needing a mentor to contact her.
- e) Nominating Update –
- f) Nominating Update – Joy Cox presented the following nominations for 2017-2018:

Tracy Rapp, President
Haywood Community college

Rachel Cavanaugh, President-Elect
Cape Fear Community College

Robin Durham, Treasurer
University of Mount Olive

Sayward Cabe, Treasurer-Elect
Southwestern Community College

Jennifer Coffey, Secretary
Appalachian State University

Joy Cox asked if there were any motions from the floor for the Executive Board positions.

There were no motions from the floor. Flora Taylor made a motion to approve the nominations; Dori Barron seconded. The motion was approved unanimously.

III. New Business

Dori Barron read proposals to the NCACVA Bylaws that were emailed to all members on March 17, 2017. Specific changes to the NCACVA By-Laws and Constitution were outlined by Dori, as follows:

1. A proposal is made to amend NCACVA's By-Laws, Article II- Officers and Executive Board, Section 6, President-Elect, by striking out "shall serve as chair of the Conference Committee."

Section 6 PRESIDENT-ELECT: The President-Elect shall perform all the duties of the President in the absence of the President or at the President's request; ~~shall serve as chair of the Conference Committee;~~ and shall perform such other duties as may be required by the Association.

2. A proposal is made to amend NCACVA's By-Laws, Article IV - Dues, by striking out "twenty dollars" and inserting "twenty five dollars."

ARTICLE V – DUES

Annual dues will be ~~\$20.00~~ \$25.00 per Certifying Official at each school, per academic year.

Dori asked for a motion to approve the proposed By-Law revisions noted above. A first and second motion were made to approve the proposed changes. There being no nays, the changes are approved unanimously.

Rachel Cavenaugh, Conference Chair discussed training for 2018 and 2019. Jerome Marshall announced that we would have 2018 training in Atlanta, Georgia and NCACVA would host the conference. Rachel asked members to complete a survey by circling the location that they would like our 2019 conference to be held. Rachel also asked if anyone was interested in hosting the All Schools Training in Fall 2017 that is a one day event to let her or a Board member know.

Adjournment

There being no further business, Dori Barron adjourned the meeting at 10:20am.

NCACVA President

Minutes submitted by: Sandee Patton, NCACVA Secretary